

Contact Information:

Legal Name (as shown on photo I.D.):

Nickname preferred on name tag:

Position/Title: _____

Employer's Name: _____

Address: (location) Work _____ Home _____

Street: _____

City: _____ State: _____ Zip: _____

Telephone: (type) Work __ Home __ Cell __ Number: _____

Fax # _____ E-Mail: _____

Payment Options:

By Check: _____

Made Payable to: Portofino Pools Memo Line: Technical Institute

By Credit Card: Visa _____ MasterCard _____

Card Holder's Name:

Billing Address:

City: _____ State: _____ Zip: _____

Card Number:

Card Verification Number: _____ Expiration Date: _____

Total Amount to be charged to card: \$

Authorized Signature:



Registration Form



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Send your completed form by mail or fax.

Mail:

Portofino Pools
TECHNICAL INSTITUTE
PO BOX 23339
Jacksonville, Florida 32241-3339

Fax:

904-731-9291

Questions?

904-731-3144
Train@PortofinoPools.com
www.PortofinoPools.com

SPECIAL OFFERS

Two (2) Special Bonus Offers

1st – Save \$ 315.00

Off the annual \$565 / year APSP® membership fee
When your company Joins as a New APSP® Member
Must join when registering for APSP® / CMS® courses

2nd – Save \$ 225.00

Off the non-member CMS® course fee of \$650.00
As an APSP® member company
Employee CMS® course fee is only \$ 425.00

SAVE \$10

When you register for both the Aquatic Risk Management Course and
the Emergency Response Planning Course

APSP® Certified Maintenance Specialist Course – Tuition Options

20 Hour Instructor lead course, APSP® Certified Maintenance Specialist , 464 Page Service Tech Manual, CMS Workbook, Study Guide, and Course Certificate. Advance workbook study highly recommended. Includes: Breakfast, Lunch, and Refreshments.

___ **APSP® Members Tuition Fee \$425.00 / 2 ½ day live classroom all-inclusive package**

___ **FSPA Members Tuition Fee \$525.00 / 2 ½ day live classroom all-inclusive package**

___ **Non-Members Tuition Fee \$650.00 / 2 ½ day live classroom all-inclusive package**

Class Date(s) Preferred: _____

CPO® Course

I prefer to take the CPO® exam (check): ___ afternoon Day 2 or ___ morning Day 3

___ **Tuition Fee \$ 325 / 2 day live classroom all-inclusive package**

16 Hour Instructor Lead course, NSPF® Certified Pool-Spa Operator Handbook, NSPF® Pool Math™ Workbook, Personal Copies of Federal Virginia Graeme Baker Act, your State Pool Code, on passing Exam a Course Certificate and CPO® Shoulder Patch. Advance PoolMath™ workbook study highly recommended.
Includes: Breakfast, Lunch and Refreshments

Class Date(s) Preferred: _____

NSPF® Fusion Option

___ **Tuition Fee \$ 175 / 1 day live classroom all-inclusive package**

8 Hour Instructor lead course, second day of 2 day live class, NSPF® Pool Math™ Workbook, Personal Copies of Federal Virginia Graeme Baker Act, your State Pool Code, on passing Exam a Course Certificate and CPO® Shoulder Patch, available at extra cost NSPF® Certified Pool-Spa Operator Handbook Package Includes: Breakfast, Lunch and Refreshments

Note: To register for the one day live Fusion® class, student must present NSPF® Pool Operator Primer™ On-line course completion Certificate.

CPO® Primer™ on-line course available at eProAcademy™ www.NSPF.com

Class Date(s) Preferred: _____

Aquatic Risk Management Course - Tuition

___ **Tuition Fee \$ 45.00 / 2 hour live classroom all-inclusive package**

2 hour instructor lead course, NSPF® Aquatic Risk Management Handbook, Personal Copies of Federal Virginia Graeme Baker Act, your State Pool Code, and Course Certificate, Includes: Breakfast

Class Date(s) Preferred: _____

Emergency Response Planning

___ **Tuition Fee \$ 30 / 1 hour live classroom all-inclusive package**

1 hour instructor lead course, NSPF® Aquatic Management Series, Emergency Response Planning, Volume 2, Handbook and Course Certificate

Class Date(s) Preferred: _____

Course Materials: Books and Course Information Packet will be shipped to the registrant upon receipt of registration form and payment. If you would like the course materials sent to an alternate address, Please provide the shipping address with your payment. If a participant enrolls after the advertised Enrollment Deadline, materials will not be shipped. The participant will receive materials in class.

Standard Registration: It is recommended one register and submit the course fee at least 30 to 45 days prior to course start. This allows time for pre-course materials, such as Workbooks, Study Guides and Handbooks, to be mailed in advance for registrant study and pre-testing preparation.

Non-Standard Registration: A completed registration form and course fee received by the Technical Institute anytime after 30 days, but before 10 days before the start of the course. Pre-course materials will be mailed in advance for registrant study, such as Workbooks, Study Guides and Handbooks.

Late Registration: Any registration and /or course fee received after 10 days prior to course start, is late and pre-course study materials will not be mailed in advance. Course registrant may personally pick-up these materials in advance at the Technical Institute with valid picture I.D. (identification) any day prior to the course start and may attend the course.

Incomplete Registration: Registrant will not be permitted to attend the course until all fees are paid in full and /or registration forms are fully completed.

Returned Checks: A service fee of \$45 will be applied to all returned checks. A period of two weeks will be given to make arrangements for payment. If a check is returned prior to the start of the course, the participant will be responsible to pay the tuition in full plus the returned check fee before participating in the course. If a check is returned after the course, the instructor reserves the right to withhold certification until such time as the tuition plus the returned check fee is paid in full.

Refund Policy: Sometimes courses are canceled or rescheduled due to lack of enrollment or other reasons. In the event that a course is cancelled, the registrant may transfer to another course or receive a refund. A full refund will be provided to the payee of the registration. Please allow five to ten business days. If a course is cancelled participants will be notified by no less than two weeks prior to the start of the course. In the event that the participant cancels out after registration has been processed and prior to two weeks (10 business days) before the start of the course, the participant will have two options: (1)The participant may transfer to another course (no administrative/processing fee) OR (2)The participant may receive a refund minus the administrative/processing charge (\$75).

NO REFUND is available for cancellation less than two weeks prior to the start of the course.

Governing Statutes: This agreement/transaction shall be governed by the laws of the State of Florida of the United States of America and any dispute shall be adjudicated in the courts of appropriate jurisdiction in the State of Florida in the country of United States of America.